

**MINUTES OF THE MEETING OF EXECUTIVE COUNCIL MEETING**  
**HELD ON 12 APRIL 2018**

**GENERAL**

The Chairman welcomed all members who were in attendance. He thanked Sh. Sunil Sharma Ji and Prof (Dr.) S.C. Saxena the outstation members for their presence.

**LEAVE OF ABSENCE**

The Council granted Leave of Absence to Sh. S.S. Mittal who had regretted his absence due to unavoidable circumstances.

**THANKSGIVING AND WELCOME TO OUTGOING/NEW MEMBER**

The Chairman commenced the proceedings by thanking services rendered by Brig. K.K. Marwah (Retd) the ex-Non Member Secretary during his tenure. He also welcomed the new Non-Member Secretary, Maj Gen Rakesh Bassi, SM (Retd) who assumed the duties of Registrar w.e.f. 01 August 2017.

**ITEM NO. 1/2018-1**

**PASSING OF MOM OF LAST EC MEETING**

The Agenda Item was passed unanimously.

**ITEM NO. 2/2018-1**

**SELECTION OF NEW FACULTY**

Sh. Sunil Sharma Ji suggested that in order to maintain a healthy Faculty Student Ratio, there is a need to advertise and call for Faculty Selection on priority.

**ITEM NO. 3/2018-1**

**ACADEMIC COUNCIL MINUTES**

The Executive Council was appraised about the Minutes of the Academic Council and noted the approval given by Sh. Manoj Gaur Ji during the VC's meeting on 20 January 2018 for the four new M.Sc. Programs to be commenced w.e.f. 2018-19.

**ITEM NO. 4/2018-1**

**PROGRESS ON POINTS OF LAST VISIT TO CAMPUS**

The progress of all points related to repair works of buildings, electrical, Annapurna etc was deliberated upon and well appreciated.

**ITEM NO. 5/2018-1**

**CONSTRUCTION OF NEW CLASS ROOMS, LABS & TUTORIAL ROOMS**

The Executive Council put on record the value addition made to the Academic Infrastructure by the addition of additional Labs, Classrooms and Tutorial Rooms.

**ITEM NO. 6/2018-1**

**CONVERSION OF EXISTING LIGHTS TO LED LIGHTS**

Executive Council appreciated the savings achieved in electricity consumption due to the LED conversion. Approval was accorded to make the campus 100 percent LED electrified in a phased manner.

**ITEM NO. 8/2018-1**

**REPLACING OLD CEILING FANS**

The Agenda Item was approved.

**ITEM NO. 9/2018-1**

**STOCK VERIFICATION OF LABS**

Stock verification reports were approved by the Executive Council including writing off of unserviceable equipments of Stock Value Rs.23,41,201/-.

**ITEM NO. 10/2018-1**

**STORES MANAGEMENT**

List of Non-Moving Items at Annexure-5 was discussed and it was decided that a final decision on disposal would be taken only after all construction activity at JUIT is completed.

**ITEM NO. 10/2018-1**

**PERSONALITY AND HEALTH DEVELOPMENT OF THE STUDENTS**

Members of Executive Council appreciated the efforts in Personality Development of students. It was also suggested that the JYC should have a Yoga Club.

**ITEM NO. 11/2018-1**

**BSNL TELEPHONE EXCHANGE**

Sh. Sunil Sharma Ji agreed to the steps taken by JUIT towards renewal of Lease Deed as well as to obtain details of bills paid by BSNL to HPSEB so that the refund of amount paid by the BSNL to HPSEB can be taken up by JUIT.

**ITEM NO. 12/2018-1**

**PNB BRANCH – PAYMENT OF ELECTRICITY AND WATER CHARGES**

The proposal was agreed to by Executive Council.

**ITEM NO. 13/2018-1**

**INCENTIVE ON WAGES – WORKERS MORE THAN 6 YEARS SERVICE**

The issue was explained to all members of Executive Council and the steps taken to rationalise the salary structure with incentive to workers was well appreciated.

**ITEM NO. 14/2018-1**

**PASSING OF MINUTES OF FINANCE COMMITTEE MEETING**

The Executive Council unanimously passed the Minutes of the Finance Committee Meeting held earlier in the day.

**ITEM NO. 15/2018-1**

**CCTV CAMERAS FOR HOSTELS AND COMMON AREAS**

This point was deliberated upon and Prof (Dr) S C Saxena suggested that JUIT should go in for additional CCTV Cameras so as to have effective monitoring over the entire campus. The Executive Council approved procurement and installation of additional CCTV Cameras.

**ITEM NO. 16/2018-1**

**INCREASE IN COUPON DINING RATES OF ANNAPURNA**

The proposal was not approved by the Executive Council. Status Quo is to be observed.

**ITEM NO. 17/2018-1**

**UNCLAIMED CAUTION MONEY**

The proposal of merging the present unclaimed amount in the head Hostel/Library and to be expended on items/nature of repairs for which caution money is kept in University Accounts was approved by the Executive Council.

**ITEM NO. 18/2018-1**

**OPTICAL FIBRE REPLACEMENT IN CAMPUS**

Sh. Sunil Sharma Ji mentioned that this proposal should be put to effect on priority by seeking the assistance of JILIT. Approximate Financial Implications of Rs.2 crore was intimated by the Chairman.

**ITEM NO. 19/2018-1**

**REPORTING ITEMS**

The update on various points/issues was given.

**ITEM NO. 20/2018-1**

**ANY OTHER POINTS WITH THE PERMISSION OF THE CHAIR**

There being no other points by any member, the meeting was concluded by a Vote of Thanks and Concluding Remarks by the Chairman.



**Maj Gen Rakesh Bassi, SM (Retd)**  
**Registrar & Dean of Students & Non-Member Secretary**

**Confirmed**



**Prof Vinod Kumar**  
**Vice Chancellor**