

**MINUTES OF THE MEETING OF THE EXECUTIVE
COUNCIL HELD ON 29 DECEMBER 2020
IN ONLINE MODE**

General

The Chairman welcomed all the members in attendance. He thanked Sh. Sunil Sharma, Sh. S. S. Mittal and Prof. (Dr.) S.C. Saxena the outstation members for their presence. The Attendance Sheet is attached as **Annexure 1**.

Item No.1/2020-1 Confirmation of the minutes of last EC meeting held on 05 Sept 2019

The minutes were confirmed.

Item No. 2/2020-1 Action Taken Report on the minutes of last meeting

The Council members noted with satisfaction the Action Taken Report on various points of the last Executive Council meeting and approved the same.

Item No. 3/2020-1 Approval of the minutes of Academic Council (AC) meetings held on 04 June 2020 , 06 August 2020 and 29 December 2020

The Executive Council approved the minutes of the Academic Council meetings held on 4 June 2020, 6 August 2020 and 29 December 2020 and the same are enclosed as **Annexures 2, 3 and 4**.

Item No.4/2020-1 Approval of the minutes of Finance Committee meeting held on 29 December 2020.

The Council approved the minutes of the meeting of the Finance Committee held on 29 December 2020 and same are enclosed as **Annexure 5**.

Item No. 5/2020-1 Reporting Items:

The following Reporting Items were noted and approved by the Executive Council:-

1. Covid Related Safety Precautions/Measures Undertaken

The chairman informed the members of various measures and safety precautions undertaken at JUIT. Besides the physical measures undertaken the following was also reported:-

- a) Report of Psychological Counselling agency YOUR DOST **Annexure 6**
- b) Compilation of an Administration Reference Book. **Annexure 7**.
- c) Expenses incurred for Covid -19 related procurements. **Annexure 8**.

2. Concessions to students being offered.

The undermentioned concessions being offered to the students/candidates were reported:-

- a) 20 percent reduction in tuition fees for all programs as a Special Covid Relief Package as per the directions of Pro Chancellor for the Academic Year 2020-21.
- b) 30 percent reduction in tuition fees for wards of serving and retired armed forces/Para military forces personnel for candidates admitted in 2019 onwards for a period of 5 years. There are 10 percent seats reserved for such category. An additional 5 percent (total 35%) for wards of Veer Naaris (War Widows). This is as per the decision of the Governing Council Item No 15 held on 20 April 2019.
- c) Five Bhutanese students admitted in 2020 are provided 100 percent freeship on both tuition fees and hostel charges. This is in addition to the 31 Bhutanese students already getting this freeship enrolled in earlier years.

3. Progress on Construction/Repair Works (**Annexure 9**)

Besides the works listed in Annexure 9, the Chairman also informed the status of other ongoing projects as under:-

- a) Extension to Kitchen of Open Cafe: 50 % work is completed.
- b) Security Checkposts (5Nos) : The tubular pipe structure framework has been made for 4 checkposts. Civil, carpentry and electrical works are yet to commence.
- c) Retaining wall next to PNB had collapsed. The same has been repaired. In order to prevent back pressure of water on the retaining walls, a concerted drive was undertaken to clean all weep holes with pressure water jet.

4. Status of Conversion of Existing Lights to LED Lights

It was informed that there was no change to the status of conversion of existing lights to LED lights since last Executive Council meeting. 609 tube lights, 177 bulbs and 688 fans are still pending for conversion into LED which is planned to be completed in next one year.

5. WiFi Campus

On completion of Phase II of the JILIT project, the whole campus is now Wifi enabled.

6. Status of Demarcation of Land

The approved drawings of the demarcation of land at JUIT campus have been received from District Authorities and case is now to be taken up with Town and Country Planning Department of HP Govt. for regularization and approval of nine buildings.

7. Selection of Faculty & Non-Teaching Staff:

Four faculty members and four Non-Teaching Staff joined since last Executive Council meeting (**Annexure 10**)

8. Promotion of Faculty and Non Teaching Staff

Eight Faculty Members and Nil Non-Teaching staff were promoted since last Executive Council meeting (**Annexure 11**).

9. Faculty and Non-Teaching Staff who have left since Last Executive meeting (**Annexure 12**).

- a) 12 Faculty members and 5 Non-Teaching staff have left since last Executive Council Meeting. However, Dr. Samir Dev Gupta, Dean (Academics) and Mr. Vinod Kumar Sharma (Resident Manager, Purchase & Stores) after superannuation have joined on Contractual basis.
- b) The Chairman also reported the procedure for issue of NOC to faculty /staff applying for jobs elsewhere as follows:-
 - i) Only one application of a faculty member/staff (Regular employee) per semester will be considered for issue of NOC.
 - ii) The employee will be relieved based on rules/regulations applicable at the time of his/her relieving and keeping academic interest of the students in consideration.
 - iii) Application should be forwarded through proper channel i.e. HOD Dean (Academics) (for faculty) & Registrar (for staff) VC. →

- iv) After the approval of Vice Chancellor, the Registrar will forward the application and will keep one copy of the same in the personal file of the employee.

10. Status of Ban on Garbage Disposal at Solan Garbage Dump and its effects on JUIT

On the order of District Administration for sudden refusal to dump garbage in Solan MC Dump, the JUIT had taken up the case with district authorities to review the decision till alternate arrangement/options are made available to JUIT. SDM Kandaghat was approached to allot land adjacent to JUIT for setting up an incinerator plant for disposal of garbage. A joint inspection by SDM Kandaghat is due. As of date JUIT is disposing garbage at the MC Garbage Dump Solan.

11. Status of Comprehensive Maintenance of three hostels vacated (H-1, H-6 and H-9)

Three hostels in Shastri Bhawan namely H-1, H-6 & H-9 with a total of 135 seats were vacated during summer break of 2019 for comprehensive maintenance. The maintenance was completed by 15 March 2020 and hostels are now being allotted during forthcoming semester. The next two hostels which shall be taken up for comprehensive maintenance are H-7 and H-8 totaling 106 seats. However, this will be based on Covid situation existing, on campus student activity permitted by Government/Regulatory bodies and the occupancy status of the hostels.

12. Weeding Out of Unwanted Folios/Files

The members noted with satisfaction the exercise of weeding out of unwanted folios and files pertaining the records of 6500 alumni and efforts put in for renovating the record room.

13. Introduction of NCC for Boys

NCC for boys has commenced and presently 34 boys are enrolled.

14. Annual Reports for the Academic Years 2018-19 and 2019-20

The Executive Council members noted with satisfaction the Annual Reports for the Academic Year 2018-19 and 2019-20 (**Annexure 13 and 14**).

15. Book Donation and Pick Up Point

The initiative of establishing a books donation and free pick up point in Dhyan Kaksh was appreciated by the members.

16. Video Conferencing Facility

The Video Conferencing facility installed in the Board Room is functional.

17. Hot Water and Hot Air in Hostels

Improvement in satisfaction level of users of hot water and hot air supply/circulation in hostels by carrying out minor engineering modification in the system was reported.

18. Procurement of new Laundry Machines

One new washing machine and one new drier procured to replace old 2002 make machines in laundry. The replaced two machines have been transferred to ITI Samirpur.

19. Increased Sports Activities

- a) Increased sports activities by conducting interdepartment and inter batch have been initiated.
- b) Representation of JUIT in the Fit India Campaign initiative of the Prime Minister.
- c) Development of the Open Ground by grass plantation and extension of playing area.
- d) Improvement in Basket Ball Court.

20. FSSAI Certification

- a) FSSAI Certification renewed upto 26 February 2025.
- b) JUIT is the first education institution of HP to obtain Eat Right Campus certification with 5 star rating (**Annexure 15**).

21. New website of JUIT is operational.

22. Registered Logo of JUIT

JUIT has registered and patented its Logo (**Annexure 16**).

23. NIRF Ranking

NIRF Ranking of the JUIT is 115th in Engineering category for the year 2020. The Rank Certificate is placed as **Annexure 17**.

24. Improvements in Workers & Supervisors Amenities

- a) Recreation Room with TV, internet and wifi has been created in FH 2 & 3 complex.
- b) 2 Ton AC has been installed in the Vegetable Room of FH 2 & 3.
- c) All workers and supervisors have been reassigned rooms for better control, discipline and maintenance of hygiene standards. In F Block and FH-3, maximum 6 workers per room have been accommodated. Also the floors in FH-3, have been earmarked as under:-
- | | | | |
|------|--------------|------------------------|------------------------------|
| i) | Ground Floor | Mess Workers | Incharge
Mr DS Rawat |
| ii) | First Floor | Maintenance
Workers | Incharge
Mr. Manoj Sharma |
| iii) | Second Floor | Security | Incharge
Security SI |
- d) Uniform for workers are presently under issue.

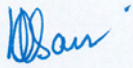
25. Manpower status during Lock Down

The status of manpower during Lock Down period was as follows:-

MANPOWER STATUS DURING LOCKDOWN					
	Teaching Staff	Non Teaching Staff	Contractor Workers/Security		
			Duli Chand	Utkarsh	JIMS & Swift
16 Mar 20 onwards	All on Leave	40%	25%	25%	50%
Apr-20	100%	30%	33%	30%	45%
May-20	100%	35%	38%	40%	40%
Jun-20	100%	40%	40%	40%	50%
Jul-20	70%	68%	50%	50%	75%
Aug-20	77%	71%	50%	35%	75%
Sep-20	86%	85%	50%	35%	75%
Oct-20	92%	93%	50%	35%	75%
Nov-20	100%	100%	50%	35%	75%

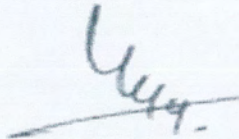
Item No. 6/2020-1: Any Other Points with the Permission of the Chair.

There being no other points from any member, the meeting concluded with a Vote of Thanks to the Chair.



**Maj Gen Rakesh Bassi, SM (Retd)
Registrar & Non-Member Secretary**

Confirmed:-



**Prof. Vinod Kumar
Chairman**