

**MINUTES OF THE MEETING OF EXECUTIVE COUNCIL HELD ON 29 NOVEMBER
2021 IN ONLINE MODE**

General

The Chairman welcomed all the members in attendance. He thanked Sh. Sunil Sharma, Sh. S.S. Mittal and Prof. S.C. Saxena the outstation members for their presence. The following were present:-

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|----|---|----------------------|
| 1. | Prof Rajendra Kumar Sharma
Vice Chancellor, JUIT | Chairman |
| 2. | Shri Sunil Sharma | Member |
| 3. | Prof S.C. Saxena | Member |
| 4. | Prof Vinod Kumar | Special Invitee |
| 5. | Prof Ashok Kumar Gupta | Member |
| 6. | Maj Gen Rakesh Bassi, SM (Retd) | Non-Member Secretary |

ITEM NO. 01 **CONFIRMATION OF THE MINUTES OF LAST EC MEETING HELD ON 28**
/2021/02 **JULY 2021**

The minutes were confirmed.

ITEM NO. 02 **ACTION TAKEN REPORT ON THE MINUTES OF LAST EC MEETING**
/2021/02

The Council members noted with satisfaction the Action Taken Report on various points of the last Executive Council meeting.

ITEM NO. 03 **APPROVAL OF THE MINUTES OF ACADEMIC COUNCIL MEETING HELD**
/2021/02 **ON 29 NOVEMBER 2021**

The Executive Council approved the minutes of the Academic Council meeting held on 29 November 2021 and the same are enclosed as **Annexure 1**.

ITEM NO. 04 **APPROVAL OF THE MINUTES OF FINANCE COMMITTEE MEETING HELD**
/2021/02 **ON 29 NOVEMBER 2021**

The Council approved the minutes of the meeting of the Finance Committee held on 29 November 2021 and same are enclosed as **Annexure 2**.

ITEM NO. 05 **PROPOSAL TO INCREASE COUPON DINING RATES IN ANNAPURNA A AND D**
/2021/02

The Council approved the revised rates of Annapurna A & D for coupon dining and fixed monthly charges proposed as agenda item as under:-

<u>Annapurna A</u>	From	To
Breakfast	Rs.50/-	Rs.75/-
Lunch	Rs.75/-	Rs.100/-
Dinner	Rs.75/-	Rs.100/-

All entitled faculty and staff desirous of dining in Annapurna A must pay the above charges. However, charges for the two sports coaches who stay and dine with the students in hostel stand revised from Rs 3500/- per month to Rs 4000/- per month.

Annapurna D

Workers Dining Hall(casual dining)
FROM Rs. 50/- (per Day) TO Rs. 75/- (per Day)

Supervisor Dining Hall (casual dining)
FROM Rs. 75/- (per Day) TO Rs. 100/- (per Day)

Fixed monthly deduction (for workers)
FROM Rs. 1200/- (per month) TO Rs. 1500/- (per month)

Fixed monthly deduction (for supervisors)
FROM Rs. 1500/- (per month) TO Rs. 2000/- (per month)

ITEM NO. 06 **PROPOSAL TO MARGINALLY INCREASE THE INCENTIVE PAID TO DAILY WAGE WORKERS**
/2021/02

The proposal of revising the incentive being paid to the casual workers of all categories was discussed and it was decided that all casual workers will be given Rs 15/- (Rupees Fifteen Only) additional per day of attendance over and above the incentive being paid presently.

ITEM NO. 07 **PROPOSAL TO ENGAGE SECURITY OFFICER AND SI ON CONTRACTUAL BASIS**
/2021/02

The agenda item of local recruitment on contractual basis was approved with

the proviso that the HR at the Head Office be kept informed about the local efforts being done by JUIT so that there is no duplication of effort and it also has the concurrence of the Head Office.

ITEM NO. 08 **REPORTING ITEMS**
/2021/02

The Council was apprised of the following:-

- 8.1 Renewal of licence of Pollution Control Board from 01.04.2021 to 31.03.2026 .Annexure 3
- 8.2 Status of case for regularisation of construction of certain JUIT buildings with the State Govt. Annexures 4 & 5
- 8.3 Status of construction/repairs being carried out at JUIT Annexures 6 & 7
- 8.4 Selection of faculty since last EC Meeting Annexure 8
- 8.5 Faculty left since last EC Meeting Annexure 9
- 8.6 Promotion of faculty since last EC Meeting Nil report
- 8.7 Non teaching staff selected since last EC Meeting Annexure 10
- 8.8 Non teaching staff left since last EC Meeting Annexure 11
- 8.9 Non teaching staff promoted since last EC Meeting Nil Report
- 8.10 Status of Garbage Disposal Measures – The visit of Civil and Electrical Engineer of JUIT to Jaypee Noida Wishtown on 01 December 2021 to see a garbage disposal compost machine was reported. Also the pending visit of District administration team for land allotment consideration was informed.
- 8.11 Purchase and Disposal of Vehicles - A Maruti EECO van of white colour was purchased from the dealer at Zirakpur on 24 November 2021 as replacement for Omni. Process for local disposal of Omni has been initiated.
Replacement of SX4 shall be undertaken in January 2022.
- 8.12 Disposal of Non Moving Not Required Inventory – It was reported that all non moving non required inventory had been disposed and fresh list of non moving inventory will be prepared.

8.13 Covid vaccination status as on 28 November 2021 was reported as under:-

Category	Total Strength	1 st Dose Only	Fully Vaccinated	Fully Vaccinated %
Teaching Staff	99	5	94	94.9%
Non-Teaching	145	0	145	100%
PRW Staff	255	39	216	85%
TOTAL	499	44	455	91%

8.14 Important Visits. The following important visits to the campus since last meeting were reported:-

- (a) 13 September 2021. Founder Chairman of JUIT (Shri JaiPrakash Gaur) and Pro Chancellor of JUIT (Shri Manoj Gaur).
- (b) 06 October 2021. Chairman HPPERC Maj Gen Atul Kaushik, VSM, SM(Retd)
- (c) 18 November 2021. Chairman HPPERC to oversee the arrangements for joint placement drive on 25 November 2021 initiated by HPPERC for the State Private Universities of HP for which JUIT was selected as the location.
- (d) 25 November 2021. Joint placement drive wherein 27 companies and 150 candidates from all State Private Universities of H.P. participated. The visibility of JUIT amongst the recruiters and candidates was positive fallout of the drive.

8.15 Retired Army JCO as Admin Coordinator - A retired Army JCO Subedar Jai Lal has been engaged on contractual basis to oversee the hostels administrative affairs, FH2 premises, discipline of personnel below supervisor status in FH2 and as NCC Coordinator for both boys and girls NCC.

8.16 Geyser modification and replacement. A threefold action plan has been formulated as follows:-

- (a) Install Safety Valves wherever feasible.

- (b) A maintenance team will visit every geyser as per periodic schedule to be issued by Electrical Engineer and attend to its preventive maintenance requirement.
 - (c) Old geysers to be replaced as a roll on plan. Shri Sunil Sharma suggested that only geysers of reputed brand with specified model and make should be selected when replacing geysers.
- 8.17 Firm Providing Manpower A new firm M/s OYNX Management Services Pvt Ltd engaged w.e.f 01 September 2021 on completion of the contract period of earlier firm M/s Utkarsh Utilities LLP for provision of manpower services e.g housekeeping, mess helpers, cooks and horticulture
- 8.18 Firm Providing Pest Control Services. The firm for Pest Control Services changed to Pest Control of India (PCI) in place of M/s Prominent Facility Management Services w.e.f 01 November 2021.

ITEM NO. 09
/2021/02

ANY OTHER POINTS WITH THE PERMISSION OF THE CHAIR

There being no other points from any member, the meeting concluded with a Vote of Thanks to the Chair.



Maj Gen Rakesh Bassi, SM (Retd)
Non-Member Secretary

Approved



Prof Rajendra Kumar Sharma
Chairman