

**MINUTES OF THE MEETING OF EXECUTIVE COUNCIL
HELD ON 28 JUNE 2023**

General

The Chairman welcomed all the members in attendance. Meeting was held in a hybrid mode wherein members were present as follows:-

1.	Prof (Dr) Rajendra Kumar Sharma Vice Chancellor, JUIT	Chairman	}	From JIIT Board Room
2.	Shri Sunil Sharma	Member		
3.	Prof S C Saxena	Member		
4.	Shri S S Mittal	Member		Online mode
5.	Prof (Dr) Ashok Kumar Gupta	Member	}	From JUIT Board Room
6.	Maj Gen Rakesh Bassi, SM (Retd)	Non-Member Secretary		

NOTE : Attendance Sheet **Annexure 1.**

ITEM NO. 1/2023/1

**CONFIRMATION OF THE MINUTES OF THE LAST MEETING HELD ON 29 NOVEMBER
2021**

The minutes were confirmed.

ITEM NO. 2/2023/1

**ACTION TAKEN REPORT ON THE MINUTES OF LAST EXECUTIVE COUNCIL
MEETING**

The Council members noted with satisfaction the action taken report on various points of the last Executive Council meeting held on 29 November 2021.

ITEM NO. 3/2023/1

**APPROVAL OF THE MINUTES OF THE ACADEMIC COUNCIL MEETING HELD ON
28 JUNE 2023**

The Executive Council approved the minutes of the Academic Council meeting held on 28 June 2023 and the same is enclosed as **Annexure 2**.

ITEM NO. 4/2023/1

**APPROVAL OF THE MINUTES OF THE FINANCE COMMITTEE MEETING HELD ON
28 JUNE 2023**

The Executive Council approved the minutes of the Finance Committee meeting held on 28 June 2023 and the same is enclosed as **Annexure 3**.

ITEM NO. 5/2023/1

**MARGINAL INCREASE IN RATES OF CASUAL/FIXED MONTHLY DINING IN
ANNAPURNA A AND ANNAPURNA D**

The Council approved the revised rates of Annapurna A and D for casual dining and fixed monthly charges w.e.f Odd Semester 2023 as under:-

Annapurna A

Breakfast	Rs.75/- to Rs.100/-
Lunch	Rs.100/- to Rs.120/-
Dinner	Rs.100/- to Rs.120/-

Annapurna D

Workers' Dining Hall	Rs.75/-per day to Rs.90/- per day
Supervisors' Dining Hall	Rs.100/- per day to Rs.115/- per day

Fixed Monthly Dining (for Workers)	From Rs.1500/- to Rs.1600/- per month
Fixed Monthly Dining (for Supervisors)	From Rs.2000/- to Rs.2200/- per month

ITEM NO. 6/2023/1

**NOMINAL CHARGES FOR MAINTENANCE OF GUEST ROOMS INCLUDING
REPLENISHMENT OF CONSUMABLES**

The Executive Council approved levy of nominal charges for maintenance of guest rooms including replenishment of consumables w.e.f Odd Semester 2023 as proposed in agenda items as under:-

SOR	Rs.500/- per day per room
Malviya B 2/5 & 3/6	Rs.400/- per day per room
FH-2	Rs.300/- per day per room
Exchange Block	Rs.250/- per day per room

ITEM NO. 7/2023/1

ANNUAL STOCK VERIFICATION OF STORES

The Council approved the stock verification of stores for the financial year 2021-22 ending 31 March 2022 and also approved disposal of stores declared as scrap amounting to Rs.300992/- **Annexure 4**. These stores are approved to be struck off the ledger charge and stock value to be decreased accordingly.

ITEM NO. 8/2023/1

REPORTING ITEMS

The Council was apprised of the following:-

- 8.1 **Status of Case for Regularisation of Construction**:- Status update of the case with TCP was reported. **Annexures 5 & 6**.
- 8.2 **Status of Construction/Repairs**: **Annexure 7**.
- 8.3 **Inspection of Boilers**:- Inspection of boilers by M/s. Sakar India Private Limited was reported. **Annexure 8**. It was also reported that proposal for further installation of heat pump, based on pilot project result is as follows:-
 - a) H-12 & H-15 - Sept. 2023
 - b) H-14 & H-11 - Dec. 2023

- c) H-5, 6, 7,8 & 9 - Apr. 2024
- d) H-1, 2, 3, 4 & 10 - July 2024

- 8.4 **Geyser Inspection Schedule**:- It was reported that a periodic inspection schedule of geysers is carried out and certified by the electrician, JE and electrical engineer. The record is kept as per sample in **Annexure 9**.
- 8.5 **Disposal of Garbage Disposal Measures**:- Installation of 1000 kg. capacity compost machine and employing three housekeepers for effective management and operation of this facility was reported.
- 8.6 **Purchase and Disposal of Vehicles**:- The Omni Van has been sold to one faculty member (highest bidder) for a sum of Rs.71000/-. Replacement of SX4 approved as Maruti - Ertiga VXI is under procurement
- 8.7 **Disposal of Non-Moving Not Required Inventory**:- The Council agreed to the disposal of such inventory as carried out for earlier inventory of such nature. **Annexure 10**.
- 8.8 **Installation of 11 Solar Street Light**
- 8.9 **Energy, Environment and Green Audit**:- Report by M/s. Engineering Facility Services (EFS) was noted by the Council. **Annexures 11, 12 & 13**.
- 8.10 **Sustainable Institutions India (SII) Green Ranking 2022 & 2023**:- JUIT has been placed in the Diamond Band with 29th All India Rank in SII ranking which is recognised by UGC and AICTE. **Annexure 14**.
- 8.11 **FSSAI Eat Right Campus Certification**:- Eat Right Campus Certification valid upto 2024 with 5 star rating has been awarded to JUIT.**Annexure 15**.
- 8.12 **Selection of Faculty since last EC meeting**:- **Annexure 16**.
- 8.13 **Faculty Left since last EC meeting**:- **Annexure 17**.
- 8.14 **Promotion of Faculty since last EC meeting**:- **Annexure 18**.
- 8.15 **Non Teaching Staff selected since Last EC meeting**:- **Annexure 19**.
- 8.16 **Non teaching Staff left since last EC meeting**:- **Annexure 20**.

- 8.17 **Non Teaching Staff promoted since last EC meeting:-** It was reported that no promotion approval for non-teaching staff has been received since 01 April 2019.
- 8.18 Increase in monetary honorarium to wardens w.e.f. 01 April 2023 is as under:-
- | | | |
|----|--|---------------------|
| a) | Chief Warden | Rs.9000/- per month |
| b) | Additional Chief Warden/Dy. Chief Warden | Rs.8500/- per month |
| c) | Wardens | Rs.8000/- per month |
- 8.19 **Renovation of STP and Installation of ETP:-** Renovation of STP and installation of ETP was completed by M/s. SIMA Lab on 28 November 2022.
- 8.20 **Installation of CCTV Cameras in Civil Engineering Department Complex:-** CCTV cameras in complex of CE Dept have been installed for enhancing security.
- 8.21 **Repairs of Vasant Bhawan for water proofing:-** Work is In progress since February 2023.
- 8.22 **Training of Mess Staff:-** Two mess helpers were trained for baking in 2022 and presently three cooks are undergoing training since 13 June 2023 at Jaypee Greens.
- 8.23 **Establishment of NCC Office:-** The NCC Office has been established adjacent to dispensary.

ITEM NO. 8/2023/1

ANY OTHER POINTS WITH THE PERMISSION OF THE CHAIR

There being no other points from any member, the meeting concluded with a Vote of Thanks to the Chair.



**Maj Gen Rakesh Bassi, SM (Retd)
Non-Member Secretary**

Approved



**Prof Rajendra Kumar Sharma
Chairman**

