Jaypee University of Information Technology (JUIT) Waknaghat
Internal Quality of Assurance Cell

Feb 06, 2018

Meeting

The Jaypee University of Information Technology (JUIT) Waknaghat – Internal Quality of Assurance Cell (IQAC) sub-committee meeting was held in the Board Room on 06 Feb, 2018 at 3:30 PM under the chairmanship of Prof. Sunil Kumar Khah, the Coordinator of JUIT IQAC. The following members were present:

Prof. Sunil Kumar Khah	(Chairman, IQAC Coordinator and Convener)
Dr. Hemant Sood	(Member)
Dr. Rakesh Bajaj	(Member)
Dr. Hemraj Saini	(Member)
Mr. Rajinder Sandhu	(Member)
Dr. Vineet Sharma	(Member)
Dr. Pankaj Sharma	(Member)
Mr. Mohit Garg	(Member)
Mr. Nafisuddin Khan	(Training and Placement Coordinator)
Dr. Saurabh Bansal	(Member Secretary)

Minutes of the Meeting:

Meeting started with welcome by IQAC Coordinator Prof. Sunil Kumar Khah (Chairman)

1. The Chairman introduced all the sub-committee members with the new official webpage of IQAC and informed that the summary of feedback collected from various stakeholders and the Action Taken Report (ATR) will be uploaded very soon on the IQAC webpage.

2. Dr. Hemant Sood who compiled and analyzed data related to research and projects, gave a brief outcomes and suggestions based on the analysis.
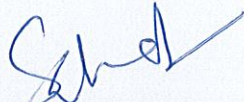   Some suggestions are as follows:
   i) Maximum 2-3 students per project should be allotted so as to increase the projects' number.
   ii) Seed money should be provided to the faculty members for smooth running of B.Tech Projects.
   iii) Conference publications should be promoted at bachelors level.
   iv) API score and appraisal should be given to those faculty members who are supervising B.Tech project as in the case of M.Tech projects.
   v) CS and IT Department should focus on filing copyrights over their developed programmes.

3. Dr. Rajinder Sandhu who compiled and analyzed data related to stakeholders, gave a brief outcomes and suggestions based on the analysis.
   Some suggestions are as follows:
   i) Group Medical insurance should be there for the teaching and non-teaching staff.
   ii) Policy for consultancy should be in place and should be promoted at University level.
   iii) The promotion policy for non-teaching staff should be in place.

iv) The training and placement cell should be there as a separate cell which should work independently in coordination with all the JUIT Departments.

v) The feedback forms should be modified by adding one more column with unsatisfactory as suggested by most of parents' feedback.

vi) Elective courses should be add 5th Semester onwards as was suggested by many of our alumni.

vii) More focus over the competitive exam preparations should be given.

viii) Career counselling is missing so there is need to add such kind of counselling as was suggested by alumni.

ix) JUIT Alumni Association should be registered as it is the mandatory requirement of NAAC and NBA.

4. Dr. Hemraj Saini who compiled and analyzed data related to faculty feedback, gave a brief outcomes and suggestions based on the analysis.

5. Dr. Vineet Sharma who compiled and analyzed data related to Academic Research, gave a brief outcomes and suggestions based on the analysis.

i) Department Ph.D. Coordinator should ensure the submission of research Scholars' Feedback forms.

ii) All of the Department's faculty members should focus on submission of more research projects to the various funding agencies.

6. Dr. Rakesh Bajaj who compiled and analyzed data related to Professional activities, gave a brief outcomes and suggestions based on the analysis.

i) He was suggested to collect the future feedback related to professional activities from the faculty members in the hard copy to maintain the record.

(Prof. Sunil K Khah)
Coordinator, IQAC, JUIT