

# Jaypee University of Information Technology (JUIT) Waknaghat

## Internal Quality of Assurance Cell

Feb 22, 2019

### Meeting

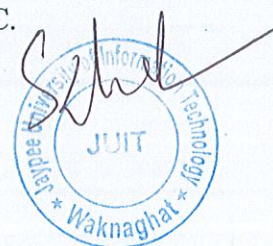
The Jaypee University of Information Technology (JUIT) Waknaghat – Internal Quality of Assurance Cell (IQAC) sub-committee meeting was held in the IQAC office on 22 Feb, 2019 at 11:30 AM under the chairmanship of Prof. Sunil Kumar Khah, the Coordinator of JUIT IQAC. The following members were present:

Prof. Sunil Kumar Khah	(Chairman, IQAC Coordinator and Convener)
Dr. Hemant Sood	(Member)
Dr. Hemraj Saini	(Member)
Mr. Rajinder Sandhu	(Member)
Dr. Vineet Sharma	(Member)
Dr. Pankaj Sharma	(Member)
Dr. Rakesh Bajaj	(Member)
Dr. Rajeev Ganguli	(Member)
Dr. Amit Shrivastava	(Member)
Mr. Nafisuddin Khan	(Training and Placement Coordinator)
Dr. Saurabh Bansal	(Member Secretary)

### Minutes of the Meeting:

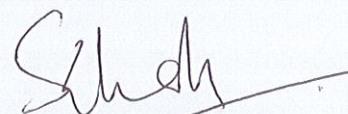
Meeting started with welcome by IQAC Coordinator Prof. Sunil Kumar Khah (Chairman)

1. The Chairman informed that the AQAR of academic year 2017-18 has been submitted.
2. The details of equipments and softwares costing more than or equal to 1 lacs at Department level should be maintained through Lab technical staff. This task will be take care by Department members.
3. A need of revision of IQAC has been raised. The chairman informed the members that he is going to revise the IQAC and its sub-committee soon.
4. A need of organization of a workshop for IQAC has been raised by most of members. The chairman agrees to organize the same soon.
5. Several duties have been assigned during the meeting as follows:
  - i) Dr. Amit Srivastava and Dr. Hemraj Saini will analyze the feedback data collected from the faculty members of odd semester 2018-19.
  - ii) Mr. Nafisuddin will suggest a name of students from the T&P Cell.
  - iii) Dr. Rakesh Bajaj will suggest two names of students for being the part of IQAC.





- iv) Dr. Hemant Sood, Dr. Rajeev Ganguli and Dr. Rakesh Bajaj will revise the Ph.D. feedback form.
- v) Dr. Rajinder Sandhu and Prof. Sunil Kha will revise the non-teaching staff feedback form.
- vi) Dr. Rajinder will update the IQAC webpage.
- vii) Mr. Nafisuddin will provide the data of placements and the department members will provide the data of higher education for the current session 2018-19 to IQAC cell by 31 March, 2019 so that the same can be published over the IQAC webpage.



(Prof. Sunil K Khah)  
Coordinator, IQAC, JUIT

