

Jaypee University of Information Technology (JUIT) Wagnaghat

Internal Quality of Assurance Cell

Dec 15, 2017

Meeting

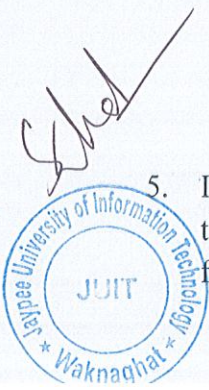
The Jaypee University of Information Technology (JUIT) Wagnaghat – Internal Quality of Assurance Cell (IQAC) meeting was held in the Board Room on 12 Dec, 2017 at 3:30 PM under the chairmanship of Prof. Vinod Kumar, the Vice Chancellor of JUIT. The following members were present:

Prof. Vinod Kumar	(VC, Chairman)
Prof. Samirdev Gupta	(Director, Academic and Research)
Prof. Sunil Kumar Khah	(IQAC Coordinator and Convener)
Mr. Vinod Sharma	(Member)
Dr. Rajiv Ganguly	(Member)
Dr. Rakesh Bajaj	(Member)
Ms. Papiya Lahiri	(Member)
Mr. Rajinder Sandhu	(Member)
Dr. Jitendraa Vashisht	(Member)
Mr. Amit Kumar Singh	(Member)
Dr. Emjee Puthooran	(Member)
Dr. Meenakshi Sood	(Member)
Mr. Nafisuddin Khan	(Training and Placement Coordinator)
Mr. Suresh Kumar	(Librarian)
Dr. Saurabh Bansal	

Minutes of the Meeting:

Meeting started with welcome by honourable vice chancellor Prof. Vinod Kumar (Chairman)

1. The convener gave an overview of IQAC and its different activities under various sub-committees to the members.
2. The Comments of the NAAC visit were discussed and ATR of the same will be carried out.
3. He also introduced the members with the schedules of the collection of feedback from the various stakeholders.
4. During the meeting, feedback analysis work has been distributed as follows:
 - i) Dr. Emzee and Mr. Suresh Chauhan will collect the data of conferences, workshops, FDPs, trainings etc. conducted in the JUIT campus and the related feedback for running academic year.
 - ii) Dr. Jitendraa Vashitt and Mr. Amit Kumar Singh will analyze the feedback collected from students for the theory and lab courses and will submit the same by 6th Jan 2018 to Prof. Sunil Kha.
 - iii) Dr. Rajiv Ganguly will collect all the information required for IQAC from the Civil Engineering Department and will submit to the IQAC Coordinator.
5. In the meeting, the cell discussed about the collection of feedback from the students for the courses on the basis of COs and Pos. The committee suggested designing the feedback proforma for the same. The feedback may be collected from the next semester.



- Other items raised and discussed with the permission of Chair;
6. During the meeting, the issue of organizing the convocation was raised. A suggestion of fixing a tentative week and month for the convocation was given by Dr. Saurabh Bansal. The chairperson informed the cell that it is quite difficult to fix the week and month for the convocation due to the possible availability of Chancellor.
 7. A need of policy for organizing an industry visit for the students has been raised during the meeting. Director sir has informed that the department can organize an industry visit for the students. Also it has also been asked at least one industry visit per year should be organized by each department of the University.
 8. A need of obtaining a full subscription of Scopus has been raised. The VC sir asked Mr. Suresh Chauhan to find out the financial and other requirements for the same.

S.K. Khah
16.12.2017

(Prof. Sunil K Khah)
Coordinator, IQAC, JUIT

