Jaypee University of Information Technology (JUIT) Waknaghat
Internal Quality of Assurance Cell

Meeting

The Jaypee University of Information Technology (JUIT) Waknaghat – Internal Quality of Assurance Cell (IQAC) sub-committee meeting was held in the IQAC office on 15 Oct, 2019 at 3:00 PM under the chairmanship of Prof. Sunil Kumar Khah, the Coordinator of JUIT IQAC. The following members were present:

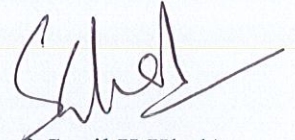|	
Prof. Sunil Kumar Khah	(Chairman, IQAC Coordinator and Convener)
Dr. Hemant Sood	(Member)
Dr. Hemraj Saini	(Member)
Mr. Rajinder Sandhu	(Member)
Dr. Vineet Sharma	(Member)
Dr. Pankaj Sharma	(Member)
Dr. Rakesh Bajaj	(Member)
Dr. Rajeev Ganguli	(Member)
Dr. Amit Shrivastava	(Member)
Mr. Nafisuddin Khan	(Training and Placement Coordinator)
Mr. Roshan Lal	(Member)
Dr. Saurabh Bansal	(Member Secretary)

Minutes of the Meeting:

Meeting started with welcome by IQAC Coordinator Prof. Sunil Kumar Khah (Chairman)

1. The Chairman informed that the University is applying for UGC section 12B.

2. The details of equipments and softwares in various Departments should be sent to Prof. Khah by the Department members.

3. The details of various PG courses running in different Departments should be sent to Prof. Khah by the Department members.

4. Financial Data procured from Account section need to be segregated for filling in UGC 12B form. The same will be done by Prof. Khah, Dr. Rakesh bajaj and Dr. Amit Shrivastava.

5. A warm discussion was held on self appraisal API score calculation. All the members suggested about making the uniformity for the API calculation at the University level. For the same, in the instruction form of self appraisal, the methodology of API calculation

needs to be well illustrated with suitable examples to avoid the confusion at the Department level.

6. All members also suggested for following the UGC norms for the API calculation.

(Prof. Sunil K Khah)
Coordinator, IQAC, JUIT