

**Jaypee University of Information Technology (JUIT) Wagnaghat**  
**Internal Quality of Assurance Cell**

Aug 26, 2022

**Meeting**

The Jaypee University of Information Technology (JUIT) Wagnaghat – Internal Quality of Assurance Cell (IQAC) meeting was held in the Board Room on 26 Aug, 2022 at 4:00 PM under the chairmanship of Prof. Sunil Kumar Khah, the Coordinator of JUIT IQAC. The following members were present:

Prof. Sunil Kumar Khah	(Chairman, IQAC Coordinator and Convener)
Prof. Shruti Jain	Professor, ECE
Prof. Rakesh K. Bajaj	Professor, Maths
Prof. Vineet Sharma	Professor, PMS
Dr. Amit Srivastava	Associate Professor, HSS
Dr. Ragini Raj Singh	Associate Professor, PMS
Dr. Saurabh Bansal	Associate Professor, BT&BI
Dr. Hemant Sood	Associate Professor, BT&BI
Dr. Vikas Baghel	Assistant Professor, ECE
Dr. Suresh Chauhan	Dy. Librarian

**Minutes of the Meeting:**

The meeting started with a welcome note from IQAC Coordinator Prof. Sunil Kumar Khah (Chairman).

1. Introduction of MOOCs from the 5th Semester: This was discussed in the meeting, and all were in favour of giving an option of choosing a MOOC course against an elective of that semester.
2. It was also suggested that all Heads of the Department will ensure that each faculty should maintain their course file in soft copy format. The list of content in a course file was already shared by the Dean's office. To maintain the record, a coordinator should be appointed in the Department.



*Sunil K Khah*  
(Prof. Sunil K Khah)  
Coordinator, IQAC, JUIT